



**STEERING COMMITTEE MEETING MINUTES**

Project: Haines Borough Safe Streets for All (SS4A)

Location: CIA Conference Room, In-person (MS Teams, virtual)

Date: March 12th, 2026

Time: 4:00 PM – 5:00 PM

<b>Nate Arrants (Absent)</b>	<b>Tammy Hamilton (Absent)</b>	<b>Chen Wu (In-Person)</b>
<b>Matthew Boron (Virtual)</b>	<b>Sierra Jimenez (Virtual)</b>	<b>Ethan Roemeling (Absent)</b>
<b>Dustin Craney (In-Person)</b>	<b>Jen Walsh (Absent)</b>	<b>Karen Garcia (Absent)</b>
<b>Michael Ganey (Absent)</b>	<b>Brittany Dunbar (Absent)</b>	<b>Andrew Conrad (In-Person)</b>
<b>Eben Sargent (Absent)</b>	<b>Dan Shultz (In-Person)</b>	<b>Borough Clerks Office (Absent)</b>

**MEETING MINUTES**

- **Community Safety Action Plan Updates**
  - **123 Police Dispatch reports were provided to the project team. Locations have been refined for approx. 100 incidents. Some will be removed from the data set (for example: parking lot fender benders on private property, boat/net collisions in Portage Cove)**
- **Policy & Process Changes – See attached outline provided for discussion. Recommendations will be made from survey results, data analysis, steering committee direction, and public comment.**
  - **Haines Borough Code**
    - Title 7 Service Areas: Crash data and/or EMS response data located outside established service areas.**
    - Title 10 Vehicles & Traffic, 10.06 Traffic Offences: Enforcement and education recommendations from data.**
    - Title 12 Streets, Sidewalks, Public Places, 12.08 Maintenance – Updates to code/policy/standards based on data**
  - **Conflicts – Safety survey, traffic data, and public comments will help establish conflict areas.**
  - **Plan Review – Relay transportation safety priorities with supported data.**
- **Project Timeline – 3/26 (HB Library), Mid-April Public Meeting (TENW Engineer), coordinating public meetings in Klukwan and Mosquito Lake**

**ACTION ITEMS:**

SS4A Plan Overview

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Plan Requirements: 1) Leadership Commitment and Goal Setting, 2) Planning Structure, 3) Safety Analysis, 4) Engagement and Collaboration, 5) Policy and Process Changes, 6) Strategy and Project Selections, 7) Progress and Transparency, 8) Action Plan Date



**ACTION ITEMS:**

**Leadership Commitment and Goal Setting**

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*A high-ranking official and/or governing body in the jurisdiction publicly committed to an eventual goal of zero roadway fatalities and serious injuries, including setting a target date.*

- Approval and recommendation by the HB Planning commission for adoption of the plan.
- Resolutions from CIA and CIV supporting the plan.
- Adoption of the plan by the HB Assembly.

**Planning Structure**

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*Establish a committee, task force, implementation group, or similar body charged with the plan’s development, implementation and monitoring.*

- Establishment of SS4A Steering Committee.

**Safety Analysis**

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*Analysis of existing conditions and historical trends to provide a baseline level of crashes involving fatalities and serious injuries.*

- Safety Analysis Memo (Historically available/public data)
  - o **Update Figure 2: Include outlying communities or re-name data set.**
  - o **Update with Fire/EMS (2018-2025), Dispatch (2018-2024)**
  - o **Comment responses.**
- Safety Survey (community provided data)

**Engagement and Collaboration**

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*Engage with the public and relevant stakeholders, including the private sector and community groups. Coordination with inter- and intra-governmental cooperation and collaboration.*

- Public Safety Survey
- Public Meetings
  - o **Steering Committee Request : Haines Highway Location**
- Events (pop-up events, school presentations, senior center presentations, etc.)
- PC meeting, Assembly meeting
- State Agency Collaboration
  - o **HB & DOT&PF, Highway Closure Counts (Slides, Avalanches, Collisions, etc.)**
  - o **Alaska Wildlife Troopers, Roadkill Program**
  - o **ADNR Chilkoot State Rec. Area, Contact: Jaques Tourcette.**

**Policy and Process Changes**

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*Assess the current policies, plans, guidelines, and/or standards to identify opportunities to improve how processes prioritize safety.*

- Haines Borough Code
- Haines Borough Comprehensive Plan



- Coordinated Public Transit-Human Services Transportation Plan
- DOT&PF Southeast Alaska Transportation Plan

### Strategy and Project Selections

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*Identify a comprehensive set of projects and strategies to address the safety problems in the Action Plan.*

- Safety analysis memo + safety survey data -> project identification, prioritization and countermeasures
  - o **Recommendations for funding outside US DOT SS4A Implementation**
- **Qualitative Analysis, Non-Crash Related Data**
  - o **Road Closure Data**
  - o **Transportation Corridors, Pedestrian Mapping (sidewalk, crosswalks, lights, etc.)**

### Progress and Transparency

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*Describe how progress will be measured over time, post plan publicly online.*

- SS4A webpage [safestreetsforhaines.com](http://safestreetsforhaines.com)
- HB [website](#)

### Action Plan Date

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*Plan was finalized or updated between 2020 and present.*

- Project Timeline

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Previous Minutes

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**02/19/26 MEETING MINUTES:**

- **Draft Safety Analysis Memo, Comment Period**
  - **Crash Data Updates: Road Closure & Updated Crash Data Location records requests in progress. 123 redacted reports and Nixle road crash data.**
- **Community Safety Action Plan, Updates**
  - **Wasilla AWT Roadkill Office, Haines State Parks Office inquiries ongoing.**
  - **Draft Outline**
- **Preliminary Safety Survey Results**
  - **Map is online.**
  - **Analysis ongoing.**
- **Project Timeline**
  - **Schedule public meeting #2 to facilitate safety analysis updates.**
  - **CIV Engagement, Contact: Carrie Durr**



## **COMMUNITY SAFETY ACTION PLAN (CSAP) OUTLINE**

For discussion purposes as we review other Alaska SS4A Plans

### **TABLE OF CONTENTS**

Organized by 8 grant requirements to facilitate review & implementation:

- Section 1- Introduction & Planning Process
  - 1) Leadership Commitment and Goal Setting
  - 2) Planning Structure
  - 4) Engagement and Collaboration
  - 7) Progress and Transparency
  - 8) Action Plan Date
- Section 2 - Data
  - 3) Safety Analysis
- Section 3 - Recommendations
  - 5) Policy and Process Changes
  - 6) Strategy and Project Selections

### **SECTION 1**

- Introduction & Planning Process

### **SECTION 2**

- Safety Analysis Memo (Crash Data)
- Safety Survey Data (Public Input)
- Other Quantitative Assessments such as:
  - Emergency Response Data
  - Road Closure Data
  - Traffic/Wildlife Interactions
  - Local & State Road Statistics
  - Population Trends
- Qualitative Assessment
  - Geography
  - Population
  - Weather

### **SECTION 3**

- Code Review Recommendations
- Plan Review Recommendations
- Project Selections – Data Driven (Matrix, Estimates, Local CIP Process, SS4A Implementation, Other Funding Recommendations)



**DRAFT TIMELINE:**

COMMUNITY SAFETY ACTION PLAN TIMELINE - Steering Committee Layout		Revision Date: 2/19/2026
		Schedule Update: 2027
		JAN
		OCT-DEC
		2026
		JUL-SEP
		APR-JUN
		JAN-MAR
		OCT-DEC
		2025
<b>SS4A OBJECTIVES</b>		
<b>Leadership Commitment &amp; Goal Setting</b>	A high-ranking official and/or governing body in the jurisdiction publicly committed to an eventual goal of zero roadway fatalities and serious injuries, including setting a target date.	
Planning Commission, Recommendation/Approval	6/18 7/16 8/20	
Assembly Adoption	8/25 9/8, 9/22	
CIA Resolution	TBD	
CIV Resolution	TBD	
<b>Planning Structure</b>	Establish a committee, task force, implementation group, or similar body charged with the plan's development, implementation and monitoring.	
Steering committee meetings	12/18/25 thru June 2026 (Monthly)	
<b>Safety Analysis</b>	Analysis of existing conditions and historical trends to provide a baseline level of crashes involving fatalities and serious injuries.	
Safety Survey	10/16 to 12/31/25	
Crash Data Collection & Analysis		
Safety Analysis Memo		
<b>Engagement &amp; Collaboration</b>	Engage with the public and relevant stakeholders, including the private sector and community groups. Coordination with inter- and intra-governmental cooperation and collaboration.	
Public meetings	11/4/2025	
30 day Public Comment, PC Meeting	#2	
Presentations & Pop-Ups	30-d	9/17
Assembly Meeting	HB School, Senior Center, AW/inds	TBD
<b>Policy &amp; Process Changes</b>	Assess the current policies, plans, guidelines, and/or standards to identify opportunities to improve how processes prioritize safety.	
		7/7, 7/21, 8/11
<b>Strategy &amp; Project Selection</b>	Identify a comprehensive set of projects and strategies to address the safety problems in the Action Plan.	
Crash Reduction Strategies & Countermeasures		
TENW Site Visit		
<b>Progress &amp; Transparency</b>	Describe how progress will be measured over time, post plan publicly online.	
Project Website, Borough Website		
Initial Press Release, Public Postings		
Establish Community Partners		
Social Media Engagement		
<b>Action Plan Date</b>	Plan was finalized or updated between 2020 and present.	
Project Closeout		
<b>Implementation</b>	After Project Completion	
SS4A		
Policy & Process Changes		
Other Grants, Funding, etc.		



## **Policy and Process Changes – Steering Committee Handout**

These topics are provided for discussion purposes. Data analysis, survey results, steering committee direction, and public comment will determine final recommendations.

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### **Haines Borough Code**

#### **Title 7 Service Areas – Updates**

- **HBC 7.08.010 Fire Service Area #1**

A. Establishment of Fire Service Area No. 1. Borough fire service area No. 1 is established with area and boundaries as set forth on a plat. The boundaries of fire service area No. 1 are described as that portion of the borough along and accessible from the following roads and outside the townsite service area boundaries:

Area A – All land between the Chilkat River on the west and the 2,000-foot elevation level on the east, starting at the townsite service area boundary and continuing to approximately Mile 15, Haines Highway.

Area B – All land between the townsite service area southern boundary on Mud Bay Road and the east/west line created by the southern boundary of Lot 5, Section 13, T31S, R59E.

Area C – Beginning at the N.W. corner of Section 9, Township 30 South, Range 59 East, C.R.M.; thence due south to the 2,000-foot elevation line; thence along said line in a northerly direction to its intersection with the north boundary line of Section 27, Township 29 South, Range 58 East, C.R.M.; thence due east along said section line to the N.E. corner of Section 30, Township 29 South, Range 59 East, C.R.M.; thence due south along the eastern boundary of said section to its intersection with the mean high tide line of Lutak Inlet; thence along said line in a northerly direction gradually becoming southerly around the northern end of Lutak Inlet to the true point of beginning.

Area D – All property on the Chilkat Peninsula south of the existing townsite service area and Fire District #1 boundaries, excluding all property on the east side of Flat Bay (east and south of the Nelson Sub-Division)

- **HBC 7.08.030(A) Fire Service Area #3**

A. Establishment of Fire Service Area No. 3. Borough fire service area No. 3 is established with area and boundaries as set forth on a plat. [See Figure 7-1.] The boundaries of fire service area No. 3 are described as that portion of the borough along and accessible from the following roads:

All land within 2,000 feet of the Haines Highway starting at Mile 15 Haines Highway and including all land within 2,000 feet of the following roads:

Chilkat Lake Road, Mosquito Lake Road, Duckmarsh Road, Porcupine Road, Riverview Drive, Kelsall Road, and any and all subdivision roads within 2,000 feet of the above roads.

#### **Title 10 Vehicles & Traffic, 10.06 Traffic Offences – Enforcement, Education**

- Recommendations based on accident data



**HBC 12.08 Road And Sidewalk Construction, Maintenance, And Repair**

- Winter Maintenance Standards & Policies: Snow & Ice Control Manual, Road & Sidewalk Priority List.
- State & Local Code Review
  - **State Roads:** [Alaska Administrative Code 17.10.020](#) covers driveway snow removal on state roads. “The department is not obligated to remove snow berms plowed into a driveway or approach road during its highway snow removal activities. A permittee may not plow snow from a driveway or approach road onto a highway, or interfere with highway drainage structures.”
  - **Juneau:** <https://juneau.org/engineering-public-works/streets/winter-maintenance-information>
  - **Sitka:** <https://www.cityofsitka.com/winter-maintenance-information>

**Conflicts – Industrial/Commercial Zones, Tourism, RMSA’s**

- HBC 7.08.050(D) Commercial Use. The service area board shall develop a fee schedule for commercial users. These funds shall be used for capital improvements and repairs.
- Pedestrian & Cyclist transportation through Lutak Waterfront Industrial Zone
- Commercial truck traffic through Rural Residential Zone

**Plan Review – Relay transportation safety priorities**

- 2035 Haines Borough Comprehensive Plan, Transportation Section

Goals

- A - Provide and maintain a safe, reliable, and affordable transportation network to move people and goods to, from, and within Haines Borough.
- B - Create a continuous non-motorized transportation route from Chilkoot Lake through downtown and to the airport. Explore opportunities to expand routes to other destinations.

Strategy #3: Establish additional non-motorized transportation options for residents and visitors.

- a. Develop a non-motorized transportation plan to create a safe and connected bicycle and pedestrian network that is usable year-round by people of all abilities
- b. Identify gaps in the existing non-motorized transportation network and prioritize improvements to create a continuous and safe route linking Chilkoot Lake Recreation area, the ferry terminal, downtown, the Portage Cove waterfront, the Fort, Portage Cove Recreation area, the fairgrounds, and the airport. Link to adjacent destinations along this corridor.
- f. Identify fully accessible routes in the community (downtown destinations, schools, businesses, recreation facilities, health care, museums, etc.) and implement the development of these routes.